CBIZ CPAs

Date: January 21, 2026

To: Battery Park City Authority ("BPCA" or the "Authority")

From: CBIZ CPAs P.C.

Technology Observations and Recommendations Resulting From the 2025 IT Audit/Cybersecurity Review

OVERVIEW

CBIZ CPAs audit personnel conducted interviews with Dmitriy Gutin (Director of MIS) and Jason Rachnowitz (Deputy Controller), to walk through IT general controls and relevant cybersecurity controls.

Our review was specific to the following in-scope systems, including all levels of technology related to the system (e.g., network, application, and database):

1. Great Plains

CYBERSECURITY

We also considered the Authority's cyber security protections and its ability to detect and prevent unauthorized internal and external access to the network, including review of policies and procedures in place to ensure secure processes are maintained. The review of security protocols was focused on obtaining an understanding of the risk assessment and risk mitigation practices deployed & did not include vulnerability scanning of network and penetration testing.

As a method for review, CBIZ CPAs referred to the NIST Cyber Security Framework which breaks down the assessment to following categories:

o   Identify: *Is there a developed organizational understanding to manage cybersecurity risk to systems, assets, data, and capabilities*

o   Protect: *Are there developed and implemented appropriate safeguards to ensure delivery of critical infrastructure services*

o   Detect: *Are there developed and implemented activities to identify the occurrence of a cybersecurity event*

o   Respond: *Are there developed and implemented activities to take action regarding a detected cybersecurity event*

o   Recover: *Is there developed and implemented activities to maintain plans for resilience and to restore any capabilities or services that were impaired due to a cybersecurity event*

Exhibit I – Current Year Recommendations

There were none.

Exhibit II – Prior Year Recommendations

Observation 1: Per inspection of existing IT policies, CBIZ CPAs noted that the policies were dated from 2020 without any revision history. CBIZ CPAs recommends that policies be reviewed annually and evidence of when reviews/updates have been made are maintained with the policy document to ensure they are always up-to-date and indicative of the existing company procedures.

FY25 Update: BPCA IT has acknowledged the recommendation and conducted a review of existing policies. BPCA stated to develop a few policies and will, in 2026, formalize multiple IT policies, including but not limited to Information Security, Access Control, Acceptable Use, Incident Response, Data Protection, and Change Management.

These policies will be approved by management, implemented organization-wide, and communicated to all staff through internal distribution and required acknowledgements. IT will also provide staff awareness and training as applicable.

Going forward, IT will perform annual policy reviews, make updates as needed to address operational, regulatory, or security changes, and document all revisions and approvals to ensure ongoing compliance and governance.