

HUGH L. CAREY BATTERY PARK CITY AUTHORITY

Meeting of the Audit & Finance Committee

200 Liberty Street, 24<sup>th</sup> Floor

New York, NY 10281

March 5, 2025

Members Present

Anthony Kendall, Chair

Martha Gallo, Member

Clinton Plummer, Member

Authority Staff in Attendance: Pamela Frederick, Chief Financial Officer/Treasurer

Karl Koenig, Controller

Lauren Murtha, Paralegal/Assistant Corporate Secretary

Jason Rachnowitz, Director of Financial Reporting

Others in Attendance: Warren Ruppel, Mayer Hoffman McCann, P.C. (remote)  
Magdelena Czerniawski, Mayer Hoffman McCann, P.C. (remote)

The meeting, called on public notice in accordance with the New York State Open Meetings Law, convened at 1:38 p.m.

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The first item on the agenda was the approval of the minutes of the committee's January 28, 2025 meeting. Upon a motion made by Mr. Plummer and seconded by Ms. Gallo, the following resolution was unanimously adopted:

**APPROVAL OF MINUTES OF THE JANUARY 28, 2025 AUDIT & FINANCE COMMITTEE MEETING**

BE IT RESOLVED, that the minutes of the meeting of the Audit & Finance Committee of the Hugh L. Carey Battery Park City Authority held on January 28, 2025 are hereby approved.

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The next item on the agenda was approval of IRS Form 990-N and NYS CHAR500 for fiscal year 2024.

Warren Ruppel introduced Magdelena Czerniawski from Mayer Hoffman McCann, P.C. Ms. Czerniawski gave a brief explanation of the Form 990-N and NYS CHAR500, and explained that even though the Conservancy is in the process of dissolution, this is still a necessary filing until the entity is fully dissolved. Upon a motion made by Mr. Plummer and seconded by Ms. Gallo, the Committee then unanimously voted to make a recommendation to the Battery Park City Parks Conservancy Board to authorize Battery Park City Authority to submit on behalf of the Conservancy their CHAR500 and their form 990-N for fiscal year 2024.

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There being no further business, upon a motion made by Mr. Plummer and seconded by Mr. Kendall, the Members unanimously voted to adjourn the meeting. The meeting thereupon adjourned at 2:05 p.m.

Respectfully submitted,

*Lauren Murtha*

Lauren Murtha  
Assistant Corporate Secretary