



The New York State Contract Reporter

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Contracting Opportunity

Title: On-Call Financial Consulting Services
Agency: Hugh L. Carey Battery Park City Authority
Division: Procurement
Contract Number: tbd
CR Number: 2106656
Contract Term: Three (3) years, with an option to extend each contract for two (2) additional one-year periods at BPCA's discretion
Date of Issue: 02/15/2024
Due Date/Time: 03/11/2024 3:00 PM
County(ies): New York
Location: Battery Park City, Lower Manhattan, NYC
Classification: Financial - *Consulting & Other Services*
Opportunity Type: General
Entered By: Emily Birdseye
Description: The Battery Park City Authority, d/b/a Hugh L. Carey Battery Park City Authority, ("BPCA" or the "Authority") a New York State public benefit corporation created pursuant to the New York State Public Authorities Law, is seeking a panel of financial consulting firms that it may utilize on an on-call basis to provide consultation on a variety of financial matters as more fully described in the Request for Proposals ("RFP") and attachments.

In particular, BPCA seeks Proposals from Proposers with demonstrable expertise in one or more of the following areas:

1. Financial operations and reporting;
2. Payroll, including optimization of timekeeping and ADP software;
3. Financial software, including Microsoft Great Plains, Microsoft Excel, lease asset management software, B2GNow, and others;
4. Municipal debt management;
5. Accounts payable, accounts receivable, investments and banking;
6. Real estate transactions, particularly ground leasing;
7. Lease accounting, management and reporting;
8. Budget reporting, tracking and management;
9. Project, contract and/or purchase order approvals, reporting, tracking and management;

10. Lease asset management, invoicing and deficiency tracking; and
11. Preparation of training materials and written documentation and the provision of training in connection with any of the categories listed above.

Additional information regarding the scope of the Financial Consultant Services is set forth in Exhibit A of the RFP. For clarity, the scope of these services does not include municipal advisory services related to the issuance of bonds or the negotiation of any leases.

The purpose of this solicitation is to identify a panel of pre-qualified financial consulting firms that would be eligible to provide the Financial Consultant Services on an as-needed basis as determined by the Authority. Inclusion on the Authority's pre-qualified list of consultants does not guarantee that any firm will in fact be selected or engaged to provide services to BPCA. BPCA, in its sole discretion, will select and engage the firm(s) it determines best fill the need for those Financial Consulting Services it requires on a case-by-case basis.

New York State-certified Minority-Owned Business Enterprises ("MBE"), Women-Owned Business Enterprises ("WBE") and Service-Disabled Veteran-Owned Business Enterprises ("SDVOB") are encouraged to submit Proposals.

As this solicitation has been issued to develop a list of pre-qualified vendors and will result in the award of a number of prime contracts, no MWBE or SDVOB goals have been established at this time. However, BPCA will assess each contract issued pursuant to this solicitation for MWBE and SDVOB goals prior to award. This assessment will include the potential availability of MWBE/SDVOB goal waivers or exclusions for each of the individual prime contracts.

Service-Disabled Veteran-Owned Set Aside: No

Business entities awarded an identical or substantially similar procurement contract within the past five years:

n/a

Contact Information

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Supporting document shown below:

The following supporting documents are available for download:

Document title	Description	Type
On Call Financial Consulting Services RFP	Request for Proposals document.	pdf

To download these documents, please visit the New York State Contract Reporter website: <http://www.nyscr.ny.gov>

Bid Results

Bid Results have not been entered

Awards

Awards have not been entered

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