



**Battery Park
City Authority**

Battery Park City Authority

A City within a City

The Hugh L. Carey Battery Park City Authority is a New York State public benefit corporation whose mission is to plan, create, coordinate, and sustain a balanced community of commercial, residential, retail, and park space within its designated 92-acre site on the lower west side of Manhattan. There is a recognition that, as development of new parcels is completed, the importance of maintenance within the mission will become more significant.



Come Grow with US!

Great Community!

Great Work Culture!

Job Title: Community Partnerships and Public Art Intern

Job Status: Intern

Salary: \$18.00 per hour

Department: Finance

Additional Info: Minimum of 20 hours per week for part-time internship, or up to 37.5 hours week for full time internship

POSITION SUMMARY:

The Summer Internship Program offers students work experience and professional guidance in several areas of the organization. Interns contribute to projects that support departmental work, develop new skills, and gain insight into their career interests. Interns will have the opportunity to explore behind the

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www.banca.ny.gov

scenes of Battery Park City Authority's (BPCA) innovative vision and design, complex public space management, leadership in sustainable practices, and commitment to outstanding public resources.

ESSENTIAL FUNCTIONS:

The Authority currently is procuring the services of a vendor to provide filming and video-editing services to create high-quality videos about BPCA's public art collection. Our intern would coordinate the logistics of this project on BPCA's behalf, including coordinating with the Permitting Department and Allied Universal any on-site filming, communicating with the artists and the filmmaker to coordinate the project, and soliciting and aggregating feedback from BPCA stakeholders to inform a high-quality product. The intern will also build upon an outreach strategy for these videos, focusing on identifying educator contacts, incarceration institutions and other public resources. The intern would have direct contact with world-class artists and also learn about the way a public entity acquires and manages public art, and creates public engagement experiences related to social justice, inclusiveness, and art as an agent of change using the art collection in the parks as our foundation and springboard

The intern will also contribute to communications for the Community Partnerships and Public Art Department, including but not limited to creating social media and e-mail outreach.

Given the busy season the intern would also provide on-site staff support and incidental administrative and planning support to the diverse array of activities taking place during the course of their internship that are coordinated by the Community Partnerships and Public Art department, including Juneteenth Celebration, River to River Festival, public art making and poetry readings in the parks. As a member of the Department's team, they would be expected to attend and contribute to these efforts, with the videos still having primary responsibility.

EDUCATION AND EXPERIENCE:

- Ideally, intern candidates would be college students with a focus in art history, arts education, performing arts, or a related discipline. Notably, they would need strong professional communications skills in order to represent the Authority well to external stakeholders. They must be flexible, hardworking, and cooperative, and must be willing to assist in a wide variety of capacities, from clear and pleasant verbal and written communications and scheduling, to helping the videographer, staff and guests with carrying and setting up lightweight supplies and equipment. We envision the required work to include some remote days and some on-site days (e.g., assisting with filming and sound checks), and likely would require some weekend work in support of the on-site activities (e.g., River to River Festival, Juneteenth Celebration, etc.).

[Apply](#)

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.